

# FINAL



## WEARE BOARD OF SELECTMEN MEETING MINUTES May 18, 2009

**PRESENT:** TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; DONNA OSBORNE, SELECTMAN; KEITH R. LACASSE, SELECTMAN

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Frank Campana, George Mallette, Elizabeth Straw, Sherry Burdick, Ruth Jones, Greg Begin, Brandon Montplaisir, Evelyn Connor, Helene Ferry, Joseph Ferry, Brennar Pouliot, Devin Pouliot, Art Siciliano, Colleen Pouliot, Nicholas Pouliot, Dawn Wheeler, Ken Cox, Joe Kelley, James Carney, Liz McNamara, Nick Rinaldi, Marguerite Rinaldi, Jan Snyder

**7:00 p.m. Chairman Clow called the meeting to order.**

**PUBLIC COMMENT** – Ms. Betty Straw told the Board she is concerned with the fact that work needs to be done in the rotunda of the Stone Memorial Building. She told the Board the Weare Historical Society came before them long along to get approval for the work to be done on the rotunda and ceiling of the Stone Building, due to water damage. The work would not exceed \$1,500. Ms. Straw said the town received payment from Primex in the amount of \$1,885 for the water damage on the building in November, 2003. Mr. Issaak had contracted to do the work, then further damage was done from water. Ms. Straw said Sherry Burdick from the Building Committee researched getting the copper roof replaced on the building and now the interior work needs to get done. Vice Chairman Butt said the money from Primex was probably put into the general fund. Ms. Straw feels they need to authorize the repairs.

Ms. Sherry Burdick, Weare Historical Society, reminded the Board the last time they were here they discussed having the work done and Selectman Donison had originally asked for the Historical Society to pay for the repairs. The Historical Society decided since the town received the insurance check they should pay for the repairs.

Mr. George Mallette asked for a copy of the original purpose and intent for the Stone Building which includes wording that the rotunda exist and the town maintain it. It was discussed that the original bequest to the town when the town accepted the money to construct the building was to house a veteran's memorial, public library and a place to hold Selectman's meeting.

Mr. Frank Campana understands that at a previous meeting the BOS used FEMA money for the Highway Department to purchase equipment. Vice Chairman Butt said they did not use the FEMA money, the purchase is being made from the General Fund. Selectman Lacasse said they accepted the money and it could be used to cover the purchase or to reduce taxes.

Mr. Campana said he does not know if the town is in line to accept any FEMA money but he is concerned. He feels if you accept money from the federal government in the line of stimulus funds then the town is hooked on the money and it could become habit. If the item you purchase with these funds requires future support by taxpayer money in the future it puts taxpayers on the hook to support the cost. He would like the BOS to think carefully before accepting money, know what strings are attached, and the future obligations of the taxpayer. He said no matter what, the money is debt. Mr. Campana hopes if the Board uses the money they will be public about the use.

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Selectman Lacasse said the BOS cannot accept the money without a public hearing and encouraged Mr. Campana to attend the meeting.

**Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 7:15 p.m. pursuant to the authority granted in RSA 91-A:3, II (b). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

The Board of Selectmen interviewed Brandon Montplaisir for a position on the Weare Police Department.

**Vice Chairman Butt moved, Selectman Osborne seconded to come out of non public session @ 7:29 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

**Vice Chairman Butt moved, Selectman Lacasse seconded to appoint Brandon Montplaisir as a part time Police Officer for the Town of Weare at \$13.60 per hour. Passed 4-0-0**

Town Clerk, Ms. Evelyn Connor, swore in Brandon Montplaisir as a part time Weare Police Officer.

**DEPARTMENT HEAD** – Chief Begin informed the Board he has learned Clough State Park will open this year, but there will be no rangers to staff the park. Lt. Carney has been in touch with the rangers and they have a program in Bristol where they document that the officers are there for 30 minutes per shift and the state will reimburse the officers pay. Chief Begin said there is an OHRV grant available for going down into the East Weare Village section of Clough State Park and doing patrols in the SVU and on bikes. Chief Begin said he needs approval from the Board before sending the application for the grant to the governor's council for approval. Chief Begin said there have been a number of arrests over the years in that area and they are trying to do what they can to cover the area and have someone else pay for it. It would be a total of \$2,250 for those extra details if it gets approved. Selectman Osborne said she is concerned with overtime and asked if there will there be any matching funds needed. Chief Begin said it is strictly through the state. Selectman Osborne feels this is a detail situation and could cause overtime. Chief Begin said this is an outside detail and has nothing to do with their budget. Chairman Clow asked if the park will be open day and night. Chief Begin said it will close at dusk. Chief Begin said the majority of people who go there are from Manchester and Massachusetts. There have been a number of issues at the park because there is no one to supervise. Vice Chairman Butt asked Chief Begin to clarify what the grant is for. Chief Begin said this is for the OHRV grant to patrol the area around Clough State Park, for a total of \$2,250. Chief Begin said they will use the Expedition or Office Peterson on bike to patrol the area. Vice Chairman Butt asked when calling it extra duty, is it overtime? Chief Begin said it is an extra duty like when they do details for PSNH. They will patrol on Friday, Saturday and Sunday afternoons now between June 30, 2010. Vice Chairman Butt asked what problems have occurred. Chief Begin said there was a break in at the dam last week and an arrest was made. It was discussed Fish and Game catch people in the act of wrong doing as well. NH Fish and Game is where the grant money will come from. The restrooms probably won't be open. Chairman Clow asked what they need to do. Chief Begin said sign on the contractor signature, so they can send it back to the state to see if the governor's council will approve it and if approved they will come back before the BOS to accept the funds.

**Vice Chairman Butt moved, Selectman Lacasse seconded to approve Chief Begin to sign and submit a request for the OHRV Law Enforcement Grant. Passed 3-1-0 Selectman Osborne voted no**

Lt. Carney told the Board someone broke into the dam into where the controls where located. Lt. Carney said he was contacted by the Army Corp of Engineers and was told there are funds available to patrol the area. If the Police Department patrols the area they would be reimbursed \$15 a shift. The officer on patrol working the shift will sign to say they where there and then the town is reimbursed \$45 a day. This is a year long contract and will bring approximately \$15,000 to the town to cover these patrols. These are not additional hours, it is patrol coverage. They will be reimbursed into the General Fund. Lt. Carney feels it would benefit the town and they would specifically be patrolling the area around the dam and the control tower. Lt. Carney said he heard it probably will not be staffed at the Park and with no one covering, incidents will happen. Vice Chairman Butt asked if there are any provisions for the state police to cover the area. Lt. Carney said they routinely cover the area anyway and it is heightened during

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the summer; the beach is Weare's jurisdiction. The WPD routinely makes a pass through during each shift anyway, so they might as well take advantage of the available funds, they most likely will get called down there anyway.

Chief Begin has a dispatch lease from Goffstown Dispatch for the Board to sign. Vice Chairman Butt asked if it has already been budgeted for. Chief Begin said yes, this lease comes up every year. Chief Begin said they have put in for some of the funding for an additional officer that would start some time in December. The federal government will give them 3 years salary if they guarantee that they will keep the officer for 1 year after the funding runs out. This would bring them to 2012 before they would have to start paying the year's salary. Vice Chairman Butt asked if for whatever reason they don't keep the officer after the 3 years and into the 4<sup>th</sup> then would they have to reimburse the federal government all the funds. Chief Begin said yes, they are even giving them health insurance as well.

Ms. E. Connor, Town Clerk, reminded the public that dog licenses are due. Fines will start on June 1<sup>st</sup> in the amount of \$27.00 and an additional \$1 per month thereafter.

Ms. E. Connor said they will be going live with E-Reg on June 2<sup>nd</sup> which will allow residents to do their registrations from home. Residents will be able to pay by credit card and as soon as they send in the registration they will process it and mail it back. Ms. Connor said residents will have the ability to look up and see what their fees will be. They will advertise to inform the public of this service. Ms. E. Connor said they have been debating with the state regarding having the ability to register boats in town; other towns can do them. Ms. E. Connor this is money that should be coming to the town and not going to the state. Ms. E. Connor said there is no new equipment needed to register the boats and feels the public is entitled to be able to register their boats in town. Selectman Lacasse asked where the public will access the E-Reg. Ms. E. Connor said it will be accessed through the town website. She feels people will like the advantage of the online registrations. Chairman Clow asked who picks up the processing fees. Ms. E. Connor said the customer pays the processing fees.

Mr. Malette, Building Committee, presented a priority list to the Board with the committee's recommendations for prioritizing the needs of the town buildings and the order in which the projects should be completed. Vice Chairman Butt asked about the Safety Complex, he was told the Code Enforcement Officer went over to check the mold and water damage, cleaned the area and the mold has not come back. Mr. Malette said this list was based on discussions from the Board. Mr. Malette said he and Jim Donison went around to all the buildings in town. Mr. Malette said his interpretation of the conversation he had with Mr. Carl Knapp was to concentrate on getting information to the public on the need for a new building and the fact that it would be better than putting funds into the existing building. Vice Chairman Butt asked about repairing the Town Hall doors. Mr. Malette said his understanding is that these doors need to be in safe working condition, new doors are optional. Vice Chairman Butt asked how they determine if they need to be replaced. Mr. Malette said they are not necessarily saying they need to be replaced rather than repaired but they need to make a decision on the doors being made safe.

**APPROVAL FOR ENGRAVING THE ROCK AT THE EASTMAN CONSERVATION AREA** – Ms. Straw, Mildred Hall Advisory Committee, requests the BOS make payment of \$975 to Parry Brothers Engraving for the engraving work done to the rock at the Eastman Conservation area and authorize the Trustees of the Trust Fund to transfer \$975 from the Charles and Ethel Eastman Fund to the General Fund for payment.

**Selectman Lacasse moved, Selectman Osborne seconded for the BOS to approve the Mildred Hall Advisory Committee request to authorize the Trustees of the Trust Fund to transfer \$975 from the Charles and Ethel Eastman Fund to the General Fund to Parry Brothers Engraving. Passed 4-0-0**

**SKATEBOARD PARK** – Mr. Joe Fiala, representing the Weare Skate Park Committee, said there was formerly an agreement with the town and the school to lease the park for \$1 per year. Mr. Fiala has produced a new agreement between the school and the Selectman to lease the property for \$1 per year and it will be maintained as a town park. Mr. Fiala said fundraising is beginning, they will be having a raffle, they have a spot at the town wide yard sale, and have collection cans at various locations to try to get funds for equipment. He hopes to come before the BOS soon to accept donations. Vice Chairman Butt asked if they are anticipating bigger equipment. Mr. Fiala said he thinks they could probably get a wood half pike built on site. One person on the committee is an engineer and will bring forth

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the plans. Vice Chairman Butt recommended they contact Primex to discuss associated liability and said they will need to make sure the designs meet minimum standards.

Vice Chairman Butt asked how many members are on the committee. Mr. Fiala said there are 5-6 parents and 12 kids on the committee. Vice Chairman Butt said initially it was discussed that parents were going to be doing the clean up at the park and then PARC was going to do the clean up. Mr. Fiala said the PARC coordinator will be responsible for cleaning up the parks and gets paid a lot of money and should be expected to do the clean up. Chairman Clow said they will look at the agreement tonight. Chairman Clow said the district might want some statement about the town being the liable party.

**WELCOME TO WEARE SIGN** – Mr. Art Siciliano, Economic Development Committee, gave the Board drawings of the sign they would like to put up as you come into town from Goffstown. The Chamber of Commerce has agreed to pay for the \$1,800 sign. The Chamber would like the saying at the bottom of the sign to say “Home of the Pine Tree Riot 1772” instead of the “A part of yesterday in touch with tomorrow.” Chairman Clow asked if the design was from the same company who designed the other signs. Mr. Siciliano said yes. This sign will be made of composite materials and will read that the sign is compliments of the Weare Chamber of Commerce. Vice Chairman Butt asked why the Chamber of Commerce is paying for the sign and not the Economic Development Committee, he knows the committee has \$1,500 in their budget and \$500 was put in there for signs. Vice Chairman Butt said last year there was money in there for a sign to be ordered which was to be placed coming in from New Boston. He wonders why they don’t utilize that money to pay for the signs and utilize the Chamber of Commerce funds for soliciting business in town. Mr. Siciliano said they discussed ordering a sign that would be placed as you come into town from New Boston which will be around \$500. The Chamber was asked to pay for the sign and are happy to do so. Vice Chairman Butt doesn’t feel they should be paying and feels there is money available in the Economic Development budget. Vice Chairman Butt said there are 3 signs. Mr. Siciliano said there are 5 roads coming into Weare and they discussed having signs at all. There is an Economic Development Committee meeting tomorrow night in which they can discuss the issue. Selectman Lacasse said he does not understand the objection for the Chamber of Commerce to pay for the sign. Selectman Lacasse said he also likes the reference to the Pine Tree Riot and mentioned the possibility of the graphic being the Stone Building and not the gazebo. The BOS recently voted to use the Stone Building as the icon for Weare. Selectman Lacasse feels it is a nice gesture for the Chamber of Commerce to pay for the sign. Chairman Clow said he is concerned with the Chamber saying they will pay for the sign and then stating only if you change this wording. Vice Chairman Butt said he thinks the town is responsible, appreciates the offer, but there may be other more beneficial things to utilize the Chambers money for. Mr. Siciliano said they are doing it to publicize the Chamber of Commerce. Chairman Clow said he would not want to change the wording without knowing where the saying “a part of yesterday, in touch with tomorrow” originated from. Mr. Siciliano said the posts are already in place. Vice Chairman Butt said the posts have been removed. Chairman Clow said the majority of the Board is in favor of the new sign. Chairman Clow said the changing of the slogan would have to have a formal vote. Vice Chairman Butt said the saying could always be on the bottom on a separate bracket. Mr. Siciliano would like it to be all in one sign.

**Vice Chairman Butt moved, Selectman Osborne seconded to keep the wording on the welcome to Weare sign as “A part of yesterday, in touch with tomorrow.” Passed 3-1-0. Selectman Lacasse opposed**

Chairman Clow said they appreciate the offer from the Chamber of Commerce, but they were just looking for other alternatives. Mr. Siciliano said they would like to place smaller versions of the signs at the other entrance points. The Economic Development Committee will pay for the signs and will discuss placement with Carl Knapp. Mr. Malette said Jim Thompson from the Chamber of Commerce had come before the Board for permission to move on the signs. Mr. Siciliano will speak with Mr. Knapp and then come before the Board to have the signs accepted. Mr. Malette said they approached the Chamber last year because the Economic Development Committee was asked not to spend any money.

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**TECHNOLOGY SKILL TRAINING** – Vice Chairman Butt said Maureen Bilodeau and Dawn Wheeler took the course on Excel and found it very beneficial. Vice Chairman Butt said NH Community College offers the same course for 1 day and the state course is a 2 day course, with a cost difference of \$10. It was discussed Ms. Bilodeau feels the 2 day course was beneficial from the state. The employee is away from the office for 2 days, but Vice Chairman Butt would like to continue with the state course for the year and will ask the state for notification when the courses are available. Vice Chairman Butt would like a letter sent to Wendy Rice thanking her for her efforts in putting the information together.

**PARC** – Chairman Clow said they received a letter from Chuck Metcalf to fill one more position that was overlooked when they voted on the summer hiring on May 12, 2009.

**Chairman Clow moved, Selectman Osborne seconded to hire Bryanna Thibeault at \$7.50 per hour for Chase Park. Passed 4-0-0**

Vice Chairman Butt said that Naomi Bolton's list stated that the grant for the officers to patrol the parks was already submitted. Vice Chairman Butt said he thought that any grants applied for had to be approved by the Board before submittal. Vice Chairman Butt asked about having a public hearing for the grant and asked if it needs to be on the warrant before obligating the town to hire an officer. Chairman Clow said they will have to discuss the issue. Vice Chairman Butt said typically the Board does not accept a grant that obligates the town and he will check into this.

The Board discussed reviewing the investment policy. Ms. Jan Snyder said this policy includes the duties of the Treasurer, however, the duties are incorrect and she has the updated wording to be included. The Board agreed to place this discussion on a future agenda.

**CORRESPONDENCE** – Chairman Clow mentioned a letter from DOT stating that the Peaselee Hill bridge has not been selected for federal funding. It will be funded through the state bridge fund with 80% funding from the state with 20% funding local.

Chairman Clow said they received a copy of a letter sent to the auditors from attorney Drescher stating that there is nothing outstanding as far as claims against the town for the 2007 audit.

## MANIFESTS

**Chairman Clow moved, Selectman Osborne seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer or Deputy Treasurer to sign checks dated May 21, 2009. Passed 3-0-1. Selectman Lacasse abstained**

Accounts payable	\$19,337.19	
Gross Payrolls	<u>\$39,188.64</u>	(includes Spec Detail, Credit Union, Taxes)
Total	<u>\$58,525.83</u>	

## MEETING MINUTES

**Selectman Lacasse moved, Selectmen Osborne seconded to approve the minutes of May 4, 2009 minutes as amended. Passed 4-0-0**

**Selectman Lacasse moved, Chairman Clow seconded to approve the minutes of May 11, 2009 as amended. Passed 3-0-1. Selectman Osborne abstained**

## OTHER BUSINESS

Chairman Clow said they have a letter from Don Burke, Cemetery Trustees, regarding a donation of spruce trees for Johnson Cemetery from Paul Doscher. Vice Chairman Butt mentioned that this donation may need to be accepted in a public hearing.

**Vice Chairman Butt moved, Selectman Lacasse seconded to accept the donation of spruce trees for Johnson Cemetery from Paul Doscher with the understanding that a public hearing may be needed. Passed 4-0-0**

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Vice Chairman Butt mentioned accepting the sign from the Chamber of Commerce may also require a public hearing.

**Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 9:14 p.m. pursuant to the authority granted in RSA 91-A:3, II (a). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

**Selectman Lacasse moved, Vice Chairman Butt seconded to come out of non public session @ 9:42 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0**

**Motion to adjourn at**

**ADJOURNMENT**

A True Record.

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Cherry Palmisano, Recording Secretary